We are committed to provide safe assistance to our community during COVID-19 emergency. Our Enrollment Department will be providing assistance by appointments only until further notice. Please call ahead to schedule your appointment.

Monday-Friday 8:30am-5:00pm
Phone: 781-581-3900

Available Certified Enrollment Coordinators languages: Spanish, Khmer, Russian, Portuguese, Arabic

Please note that interpreters in many other languages are available to assist by phone on your appointment day

Appointment dates and times:
Monday- Tuesday 8:30am- 6:30pm
Wednesday 8:30am-7:00pm
Thursday 10:00am-6:30pm
Friday-Saturday 8:30am- 5:00pm
(limited in person appointments)

Required Documentation and Information to Apply or Reapply for Federal & State Subsidized Health Care Coverage

**Under 18 years old (if applicable):**
- Birth certificate
- Passport
- Certificate of naturalization (if naturalized)
- Social security card
- Legal permanent resident (green card)
- Letter of custody or proof of guardianship
- Proof of income (job, social security, etc.)

**18 years old and over (if applicable):**
- Proof of identity (MA driver’s license, ID, passport, etc.)
- Social security card
- 2 Consecutive pay stubs with name and address (if working)
- Most recent federal tax return (if self-employed)
- Self-attested letter for cash income
- Other income (social security, annuity, etc.)
- Access to health insurance through an employer (ESI)
- Insurance card (private, Medicare, etc.)

**Acceptable proof of address/residency:**
- Utility bill (gas, electric, sewer/water) with your name and address
- Self-attested letter for address
- Copy of your lease with rent receipt or letter from your landlord
- School or daycare registration

**Acceptable proof of citizenship or immigration status (if applicable):**
- US passport or US passport card
- Certificate of naturalization (if naturalized)
- Birth certificate
- Legal permanent resident or employment authorization card
- Visa or I-94 (refugees, asylum, etc.)

Please note that if you are applying for health coverage and planning to file taxes with spouse and dependents, their information is also required to complete your application.

October 2020